

27 August 2019

Dear

I am writing in response to your request under the Freedom of Information Act (FOIA) to be provided with information on the series of questions listed in your email below.

Under FOIA, Estyn is required to:

- (i) confirm or deny whether it holds the information of the description specified in the request
- (ii) communicate the information requested to the applicant

In response to your queries, I can confirm the following:

Finance system:

- Who is your current provider? Advanced Business Software Solutions
- When does the contract expire, and do you have extension options? It's a rolling contract
- What is the value of the contract? Under £30,000 per annum
- What modules do you use e.g. general ledger? Just GL and an attached portal for raising purchase orders and authorisation
- What is your budget? Under £30,000 per annum
- When did the contract start? 2009

Procurement system: (I assume you mean how we raise purchase orders rather than selecting suppliers?)

- Who is your current provider? Advanced Business Software Solutions
- When does the contract expire, and do you have extension options? It is an annual renewal
- What is the value of the contract? Under £30,000 per annum
- What is your budget? Under £30,000 per annum •When did the contract start? 2009

Invoicing:

- What is your current invoice process? We have very little income as were a Government organisation. Any income we invoice for is done through the sales day book.
- Do you have an electronic invoicing system in place? Yes - Advanced Business Software Solutions
- If so, when does this expire and is there extension options? As above
- Who is the current provider? As above
- What is the value of the contract? As above
- What is your annual paper usage? We don't cost our paper usage; it is all part of the stationery budget and expenditure.

I hope that this information is helpful to you.

If you are not satisfied with the response Estyn has made regarding your request for information, you are entitled to request that we review the matter. Your request for a review should be addressed to the Feedback and Complaints Manager, and receive no later than 20 working days after the date of this communication.

If you are still not satisfied, you also have a right to complain to the Information Commissioner, who can be contacted at:

Information Commissioner's Office
Wycliffe House, Water Lane
Wilmslow
Cheshire
SK9 5AF
Tel: 01625 545 745
Fax: 01624 524510
Email: enquiries@ico.gsi.gov.uk

Yours sincerely

Robert Gairey
Swyddog Arweiniol Cyhoeddiadau / Lead Officer: Publications

Estyn
Arolygiaeth Ei Mawrhydi Dros Addysg A Hyfforddiant yng Nghymru Her Majesty's
Inspectorate For Education and Training in Wales

Cyfeiriad: Llys Angor, Heol Keen, Caerdydd, CF24 5JW
Address: Anchor Court, Keen Road, Cardiff, CF24 5JW Ffôn Estyn/Estyn Phone: 02920
446309
E-bost/E-mail: robert.gairey@estyn.gov.wales

-----Original Message-----

From:
Sent: 06 August 2019 10:56
To: Enquiries <Enquiries@estyn.gov.uk>
Subject: Freedom of Information request - Software Systems

Dear Her Majesty's Inspectorate for Education and Training in Wales,

Could I please ask the following questions relating to your software systems:

Finance system:

- Who is your current provider?
- When does the contract expire, and do you have extension options?
- What is the value of the contract?
- What modules do you use e.g. general ledger?
- What is your budget?
- When did the contract start?

Procurement system:

- Who is your current provider?
- When does the contract expire, and do you have extension options?
- What is the value of the contract?
- What is your budget?
- When did the contract start?

Invoicing:

- What is your current invoice process?
- Do you have an electronic invoicing system in place?
- If so, when does this expire and is there extension options?
- Who is the current provider?

- What is the value of the contract?
- What is your annual paper usage?

Yours faithfully,